PATIENT INFORMATION

Nelcome to our office. We appreciate the confidence you place with us to provide dental services. To assist us in serving you, please complete the following form. The information provided on this form is important to your dental health. If there have been any changes n your health, please tell us. If you have any questions, don't hesitate to ask.

atient name:		 	Date of birth:	Sex:		Age: _	
lome address:		 City:		State:	_ Zip:		
illing address (if different):		City:		State:	Zip:		_
lome phone:cell#			Email:				
S #: Emplo	yer			Bus. Phone:	:		
pouse's name & phone #:		_ E	mergency phone # (othe	er than spouse): _			
rimary dental insurance:		_ (Group #:				
econdary dental insurance:			Group #:				
ubscriber's name:		_ [Date of birth:	SS #	t:		
lame of your medical doctor:		_ [Date of last visit to medic	al doctor:			
lame of previous dentist:		_ [Date of last visit to dentis	t:			
eferred to us by:							
Are you apprehensive about dental treatment?			How often do you b				
Have you had problems with previous dental treatments			How often do you fl				
Do you gag easily?			Does your jaw make noi		rs you		
			or others?				
Do you wear dentures?			Do you clench or grind y	your jaws frequent	tly?		
Does food catch between your teeth?			Do your jaws ever feel ti				
Do you have difficulty in chewing your food?			Does your jaw get stuck				ī
Do you chew on only one side of your mouth?			Does it hurt when you cl				
Do you avoid brushing any part of your mouth							
because of pain?			Do you have earaches or			. —	
Do your gums bleed easily?			Do you have any jaw syr upon awaking in the	1/5)	ines		
Do your gums bleed when you floss?			Does jaw pain or discom		anatita		
Do your gums feel swollen or tender?			sleep, daily routine,				
Have you ever noticed slow-healing sores in or							
about your mouth?			Do you find jaw pain or frustrating or depres		iery		
Are your teeth sensitive?			Do you take medications	O	or discomfort		L
Do you feel twinges of pain when your teeth come in			(pain relievers, muscle re				
contact with:		_	Do you have a temporor				
Hot foods or liquids?			(TMD)?	nandibulai (Jaw) (H5OTUCI		Γ
Cold foods or liquids?			Do you have pain in the	face cheeks inve	s ioints		
Sours?			throat, or temples?	race, cheeks, jdW	s, joints,		Ī
Sweets?			Are you unable to open	your mouth as far	as vou want?		
Do you take fluoride supplements?					as you wallt:		
Are you dissatisfied with the appearance of your teeth?			Are you aware of an unc				
Do you prefer to save your teeth?			Have you had a blow to	trie jaw (trauma)?		_ 凵	L

Do you want complete dental care?

Are you a habitual gum chewer or pipe smoker?

MEDICAL HEALIH HISTORY:
Do you have, or have you had, any of the following?

	Yes	No			Yes N	No
Heart Problems				Diabetes		
Chest pain				Urinate more than 6 times a day		
Shortness of breath				Thirsty or mouth is dry much of the time		
Blood pressure problem				Family history of diabetes		
Heart murmur	🗌			T. bear designed that are sintensed for any		
Heart valve problem				Tuberculosis or other respiratory disease		
Taking heart medication				Do you drink alcohol?		
Rheumatic fever				If so, how much?		_
Pacemaker				Do you smoke?		
Artificial heart valve				If so, how much?		_
Blood Problems				ii so, now mach:		_
Easy bruising				Hepatitis, jaundice, or liver trouble		
Frequent nosebleeds				Herpes or other STD		
Abnormal bleeding	_	П				7
Blood disease (anemia)				HIV-positive/AIDS		
Ever require a blood transfusion?				Glaucoma		
Allergy Problems				Do you wear contact lenses?		_
Hay fever				History of head injury?		
Sinus problems				Epilepsy or other neurological disease?		
Skin rashes						_
Taking allergy medication				History of alcohol or drug abuse?		
Asthma				Do you have any disease, condition, or prob	olem not lis	ted
Intestinal Problems				previously that you feel we should know		
Ulcers				If so, please describe:		
Weight gain or loss						
Special diet						
Constipation/Diarrhea				During the past 12 months, have you taken		
Kidney or bladder problems				any of the following?	Yes	No
					ies	NO
Bone or Joint Problems				Antibiotics or sulfa drugs		
Arthritis				Anticoagulants (e.g., Coumadin)		
Back or neck pain				High blood pressure medicine		
Joint replacement				Tranquilizers		
(e.g., total hip, pins, or implants)				Insulin, Orinase, or similar drug		
Fainting Spells, Seizures, or Epilepsy				Aspirin		
				Digitalis or drugs for heart trouble		
Stroke(s)				Nitroglycerin		
Frequent or severe headaches				Cortisone (steroids)		
				Natural remedies		
Thyroid problems				Nonprescription drug/supplements		
Persistent cough or swollen glands				Other		
Premedications required by physician						
Cancer/Tumor						
	smint: 2 - 3			Women	Yes	No
e you allergic, or have you reacted advers	sely,			Are you taking contraceptives or		
to any of the following?*		Yes	No	other hormones?		
	- 4					
Local anesthetics ("Novocaine")				Are you pregnant? If so, expected delivery date:		
Penicillin or other antibiotics						
Sulfa drugs				Are you nursing?		
Barbiturates, sedatives, or sleeping pills				Have you reached menopause?		
Aspirin, Acetaminophen, or Ibuprofen				If so, do you have any symptoms?		
Codeine, Demerol, or other narcotics						
Reaction to metals						
Latex or rubber dam						
Other				Notes:		
				-		
tes:						
				Patient/Parent Signature:		
	D .					
	Date.			Dentist Initial:		

CANCELLATION MISSED APPOINTMENT POLICY 48 HOUR NOTICE Avenue Smiles

2001 8th Ave, Suite 130, Seattle 98121 206-552-0201, Fax 206-902-2291

info@avenuesmiles.com

In our continuing efforts to provide quality dental services in a timely and affordable manner, we are finding it necessary to have a broken appointment policy. By instituting the policy we will a void overbooking our schedule to accommodate the amount of patients who fail or cancel their appointments at the last minute. This policy should reduce long waits in the office.

Confirming appointments is done as a courtesy to our patients and we will try to make every effort to contact each patient the day before a scheduled appointment. An appointment is considered broken for one or more of the following reasons:

- 1. Failure to show up for a scheduled appointment.
- 2. Canceling an appointment without giving at least 48 hours notice.
- Showing up more than 15 minutes late for an appointment.
 Patients who show a pattern of being 5 10 minutes late more than twice may have their appointment considered broken.

The broken appointment fee is \$75 per hour per patient. Managed care plans such as: Delta Care, United, Cigna and Smart Smile have their own broken appointment fees (which are set by their insurance). The broken appointment fee must be paid in cash before we will re-schedule you.

By signing the agreement I understand the policy as defined above and agree to abide by it.

Patient name	Relationship to Patient	
(Patient or responsible party)	·	
Signature	Date	

FINANCIAL RESPONSIBILITY

Avenue Smiles

2001 8th Ave, Suite 130, Seattle 98121 206-552-0201, Fax 206-902-2291 info@avenuesmiles.com

I understand that my dentist and staff will estimate insurance as close as possible but it is only an estimate. I understand that I am responsible for providing correct insurance information to our office and payment of services rendered at the time of service. I also understand that in some cases there may be additional payment needed after all insurance claims are received.

I also understand that if insurance is not applicable when dental services are rendered; my full payment is due at time of service.

I AM RESPONSIBLE FOR MY BALANCE IF ANY OF THE FOLLOWING OCCURS:

- A. Treatment goes over my maximum benefits.
- B. Insurance benefits have been utilized elsewhere.
- C. I am not eligible for insurance when services are rendered.
- D. I prevent or delay payment by not complying with requests for insurance forms or signatures.
- E. I do not complete my treatment and it results in non-payment by the insurance company.
- F. Lab costs are incurred due to missing appointments.
- G. Lab modifications.
- H. I receive my insurance check and do not send it to your office.

I have read and understand my obligations in acceptance of my dental insurance as payment.

Patient name	Relationship to Patient
(Patient or responsible party)	
Signature	Date

Effective date of notice: 4/1/2016

NOTICE OF CONSENT Avenue Smiles

2001 8th Ave, Suite 130, Seattle 98121 206-552-0201, Fax 206-902-2291 info@avenuesmiles.com

AUTHORIZATION FOR RELEASE OF IDENTIFYING HEALTH INFORMATION

I understand that I have certain rights to privacy regarding my protected health information. These rights are given to me under the Health Insurance Portability and Accountability Act of 1996 (HIP AA). I understand that by signing this consent I authorize the professional office of my dentist named above to release health information identifying me [including if applicable, information about HIV infection or AIDS, information about substance abuse treatment, and information about mental health services] under the following terms and conditions:

- Detailed description of the information to be released:
 X-rays, oral images, other images, account and chart notes, medical history, account history.
- 2. To whom may the information be released [name(s) or class(es) of recipients]:

Previous, current and future healthcare providers included referrals;

Previous, current and future insurance providers; Previous, current and future responsible party;

Others as specified:

- 3. The purpose(s) for the release (if the authorization is initiated by the individual, it is permissible to state "at the request of the individual" as the purpose, if desired by the individual):
 - Treatment (including direct or indirect treatment by other healthcare providers Involved in my treatment);
 - Obtaining payment from third party payers (e.g. my insurance company);
 - The day-to-day healthcare operations of our practice.
- 4. Expiration date or event relating to the individual or purpose for the release:
 - As longs as the patient is active in the Practice.

It is completely your decision whether or not to sign this authorization form. We cannot refuse to treat you if you choose not to sign this authorization.

If you sign this authorization, you can revoke it later. The only exception to your right to revoke is if we have already acted in reliance upon the authorization. If you want to revoke your authorization, send us a written or electronic note telling us that your authorization is revoked. Send this note to the office contact person listed at the top of this form.

When your health information is disclosed as provided in this authorization, the recipient often has no legal duty to protect its confidentiality. In many cases, the recipient may re-disclose the information as he/she wishes. Sometimes, state or federal law changes this possibility.

I HAVE READ AND UNDERSTAND THIS FORM. I AM SIGNING IT VOLUNTARILY. I AUTHORIZE THE DISCLOSURE OF MY HEALTH INFORMATION AS DESCRIBED IN THIS FORM.

Patient name	 Relationship to Patient

Signature	Date
•	

Effective date of notice: 4/1/2016 NOTICE OF PRIVACY PRACTICES Avenue Smiles

2001 8th Ave, Suite 130, Seattle 98121 206-552-0201, Fax 206-902-2291 info@avenuesmiles.com

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

We respect our legal obligation to keep health information that identifies you private. We are obligated by law to give you notice of our privacy practices. This Notice describes how we protect your health information and what rights you have regarding it.

TREATMENT, PAYMENT, AND HEALTH CARE OPERATIONS

The most common reason why we use or disclose your health information is for treatment, payment or health care operations. Examples of how we use or disclose information for treatment purposes are: setting up an appointment for you; examining your teeth; prescribing medications and faxing them to be filled; referring you to another doctor or clinic for other health care or services; or getting copies of your health information from another professional that you may have seen before us. Examples of how we use or disclose your health information for payment purposes are: asking you about your health or dental care plans, or other sources of payment; preparing and sending bills or claims; and collecting unpaid amounts (either ourselves or through a collection agency or attorney). "Health care operations" mean those administrative and managerial functions that we have to do in order to run our office. Examples of how we use or disclose your health information for health care operations are: financial or billing audits; internal quality assurance; personnel decisions; participation in managed care plans; defense of legal matters; business planning; and outside storage of our records.

We routinely use your health information inside our office for these purposes without any special permission. If we need to disclose your health information outside of our office for these reasons, we will ask you for special written permission.

USES AND DISCLOSURES FOR OTHER REASONS WITHOUT PERMISSION

In some limited situations, the law allows or requires us to use or disclose your health information without your permission. Not all of these situations will apply to us; some may never come up at our office at all. Such uses or disclosures are:

- when a state or federal law mandates that certain health information be reported for a specific purpose;
- for public health purposes, such as contagious disease reporting, investigation or surveillance; and notices to and from the federal Food and Drug Administration regarding drugs or medical devices; disclosures to governmental authorities about victims of suspected abuse, neglect or domestic violence;
- uses and disclosures for health oversight activities, such as for the licensing of doctors; for audits by Medicare or Medicaid; or for investigation of possible violations of health care laws;
- disclosures for judicial and administrative proceedings, such as in response to subpoenas or orders of courts or administrative agencies;

disclosures for law enforcement purposes, such as to provide information about someone who is or is suspected to be a victim of a crime; to provide information about a crime at our office; or to report a crime that happened somewhere else;

disclosure to a medical examiner to identify a dead person or to determine the cause of death; or to funeral directors to aid in burial; or to organizations that handle organ or tissue donations; uses or disclosures for health related research:

uses and disclosures to prevent a serious threat to health or safety;

uses or disclosures for specialized government functions, such as for the protection of the president or high ranking government officials; for lawful national intelligence activities; for military purposes; or for the evaluation and health of members of the foreign service;

disclosures of de-identified information;

disclosures relating to worker's compensation programs;

disclosures of a "limited data set" for research, public health, or health care operations;

incidental disclosures that are an unavoidable by-product of permitted uses or disclosures;

disclosures to "business associates" who perform health care operations for us and who commit to respect the privacy of your health information;

disclosures to specialists doctors or dentists who patients from Avenue Smiles is referred to. This may occur with or without the referred patient making an appointment at the specialist doctor or dentist:

Unless you object, we will also share relevant information about your care with your family or friends who are helping you with your dental care.

APPOINTMENT REMINDERS

We may call or write to remind you of scheduled appointments, or that it is time to make a routine appointment. We may also call or write to notify you of other treatments or services available at our office that might help you. Unless you tell us otherwise, we will mail you an appointment reminder on a post card, and/or leave you a reminder message on your home answering machine or with someone who answers your phone if you are not home.

OTHER USES AND DISCLOSURES

We will not make any other uses or disclosures of your health information unless you sign a written "authorization form." The content of an "authorization form" is determined by federal law. Sometimes, we may initiate the authorization process if the use or disclosure is our idea. Sometimes, you may initiate the process if it's your idea for us to send your information to someone else. Typically, in this situation you will give us a properly completed authorization form, or you can use one of ours. If we initiate the process and ask you to sign an authorization form, you do not have to sign it. If you do not sign the authorization, we cannot make the use or disclosure. If you do sign one, you may revoke it at any time unless we have already acted in reliance upon it. Revocations must be in writing. Send them to the office contact person named at the beginning of this Notice.

YOUR RIGHTS REGARDING YOUR HEALTH INFORMATION

The law gives you many rights regarding your health information. You can:

- ask us to restrict our uses and disclosures for purposes of treatment (except emergency treatment), payment or health care operations. We do not have to agree to do this, but if we agree, we must honor the restrictions that you want. To ask for a restriction, send a written request to the office contact person at the address, fax or E Mail shown at the beginning of this Notice.
- ask us to communicate with you in a confidential way, such as by phoning you at work rather than at home, by mailing health information to a different address, or by using E mail to your personal E Mail address. We will accommodate these requests if they are reasonable, and if you pay us for any extra cost. If you want to ask for confidential communications, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- ask to see or to get photocopies of your health information. By law, there are a few limited situations in which we can refuse to permit access or copying. For the most part, however, you will be able to review or have a copy of your health information within 30 days of asking us (or sixty days if the information is stored off-site). You may have to pay for photocopies in advance. If we deny your request, we will send you a written explanation, and instructions about how to get an

impartial review of our denial if one is legally available. By law, we can have one 30 day extension of the time for us to give you access or photocopies if we send you a written notice of the extension. If you want to review or get photocopies of your health information, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this Notice.

- ask us to amend your health information if you think that it is incorrect or incomplete. If we agree, we will amend the information within 60 days from when you ask us. We will send the corrected information to persons who we know got the wrong information, and others that you specify. If we do not agree, you can write a statement of your position, and we will include it with your health information along with any rebuttal statement that we may write. Once your statement of position and/or our rebuttal is included in your health information, we will send it along whenever we make a permitted disclosure of your health information. By law, we can have one 30 day extension of time to consider a request for amendment if we notify you in writing of the extension. If you want to ask us to amend your health information, send a written request, including your reasons for the amendment, to the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- get a list of the disclosures that we have made of your health information within the past six years (or a shorter period if you want). By law, the list will not include: disclosures for purposes of treatment, payment or health care operations; disclosures with your authorization; incidental disclosures; disclosures required by law; and some other limited disclosures. You are entitled to one such list per year without charge. If you want more frequent lists, you will have to pay for them in advance. We will usually respond to your request within 60 days of receiving it, but by law we can have one 30 day extension of time if we notify you of the extension in writing. If you want a list, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- get additional paper copies of this Notice of Privacy Practices upon request. It does not matter whether you got one electronically or in paper form already. If you want additional paper copies, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this Notice.

OUR NOTICE OF PRIVACY PRACTICES

By law, we must abide by the terms of this Notice of Privacy Practices until we choose to change it. We reserve the right to change this notice at any time as allowed by law. If we change this Notice, the new privacy practices will apply to your health information that we already have as well as to such information that we may generate in the future. If we change our Notice of Privacy Practices, we will post the new notice in our office, have copies available in our office, and post it on our Web site.

COMPLAINTS

If you think that we have not properly respected the privacy of your health information, you are free to complain to us or the U.S. Department of Health and Human Services, Office for Civil Rights. We will not retaliate against you if you make a complaint. If you want to complain to us, send a written complaint to the office contact person at the address, fax or E mail shown at the beginning of this Notice. If you prefer, you can discuss your complaint in person or by phone.

FOR MORE INFORMATION

If you want more information about our privacy practices, call or visit the office contact person at the address or phone number shown at the beginning of this Notice.

Effective date of notice: 2/23/2013 NOTICE OF PRIVACY PRACTICES Avenue Smiles

2001 8th Ave, Suite 130, Seattle 98121 206-552-0201, Fax 206-902-2291 info@avenuesmiles.com

ACKNOWLEDGEMENT OF RECEIPT

We keep a record of the health care services we provide you. You may ask to see and copy that record. You may also ask to correct that record. We will not disclose your record to others unless you direct us to do so or unless the law authorizes or compels us to do so. You may see your record or get more information about it by contacting Avenue Smiles.

Our Notice of Privacy Practices describes in more detail how your health information may be used and disclosed, and how you can access your information.

I acknowledge that I received a copy of Dr. Aditi Agarwal's Notice of Privacy Practices.

Patient name	Relationship to Patient (parent, legal guardian, personal representative, etc.)
SignatureSignature of patient or authorized representative	Date
(Notation, if any, by staff)	
This form will be retained in your medical record.	